UNIVERSITY OF MYSORE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
and
GOVERNMENT FIRST GRADE COLLEGE, KRISHNARAJANAGAR

Jointly Organising

ONE WEEK ONLINE FACULTY DEVELOPMENT PROGRAM (FDP)
On
ONLINE TEACHING TOOLS AND E-CONTENT DEVELOPMENT

MODULES OF THE COURSE:

Module 1: Online Teaching Tools

Module 2: E-Content Development

Module 3: Power Point Presentation (PPT) Preparations

Module 4: Video Recording and Editing

Module 5: Online Monitoring and Evaluation of E-Content

Module 6: Open Educational Resources

Date:
18 to 23
September
2020

moodle

Registration Fee
Rs. 250/-

Participants
will get
E-certificate

DR. SHIDDAPPPA MADAR
Course- Convener
GFGC, KR Nagar

DR. PRAKASHA N
IQAC, Co-Ordinator
GFGC, KR Nagar

PROF. PRASANNAKUMAR M
Principal
GFGC, KR Nagar

PROF. N. S. HARINARAYANA
Course Co-Ordinator & Director
IQAC, University of Mysore

ACCOUNT NAME: PRINCIPAL, GFG COLLEGE
ACCOUNT NUMBER: 37630143289
BANK & BRANCH: SBI & KR NAGAR
IFSC: SBIN0040069

Scan QR code for registration

iqacgfgc2020@gmail.com

96209 51645
9986487797

UNIVERSITY OF MYSORE

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and
GOVERNMENT FIRST GRADE COLLEGE, KRISHNARAJANAGAR

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On
ONLINE TEACHING TOOLS AND E-CONTENT DEVELOPMENT

About Program:

The Internal Quality Assurance Cell (IQAC), University of Mysore, Mysuru and Government First Grade College, KR Nagar are pleased to introduce one week online (six days) FDP on 'Online Teaching Tools and E-content Development' to be conducted over virtual platforms. This program is aimed at enhancing and exploring new e-teaching and learning methodologies. The general objective of the program is designed to build the capacity of the faculty members to design, transact and assess e-content development in different disciplines using different software, and also to develop and use e-content for effective delivery of courses in higher education, especially in online mode.

University of Mysore:

The University of Mysore was established on July 27, 1916. It is the sixth oldest University in the country and the first in the state of Karnataka. Also, in another sense it is the first university of the country to be established outside the limits of the British India. The university was founded as a result of the efforts of the benevolent and visionary Maharaja of erstwhile Princely State of Mysore His Highness Shri Nalvadi Krishnaraja Wadiyar – IV (1884-1940), and the then Diwan Sir M. Visvesvaraya (1860-1962). It was the first University to be accredited by NAAC in 2000 with Five Star Status. The university is now ranked 36th in the India Rankings 2017, NIRF-MHRD, Government of India.

The University is located in Mysuru, the cultural center of Karnataka. The main campus "Manasagangotri"– meaning "eternal flow of the mind" – as named by the Poet-laureate 'Kuvempu', the former Vice-Chancellor, and the first 'Jnanapeetha' awardee, is located

on 739 acres of picturesque land containing a sprawling Kukkarahalli lake surrounded by verdurous trees extending to an area of 261 acres.

In addition to the main campus, there are three campuses located in Tubinakere near Mandya, Hemagangotri near Hassan and at Chamarajanagara. The Tubinakere campus near Mandya is known as Sir M. Visvesvaraya Postgraduate Centre and is located on the Mysore-Bangalore highway at a distance of about 8 kms from Mandya. The Postgraduate Centre at Hemagangotri, Hassan is located near Kenchattahalli village on the Mangalore-Bangalore highway at a distance of about 10 kms. from Hassan. Dr. B. R. Ambedkar Post-Graduate Centre of Mysore University is located at Chamarajanagar, the Southern most district Headquarters of Karnataka State.

There are 63 PG Departments offering 76 Postgraduate Programmes with more than 1,20,000 UG, PG, M.Phil, and Ph.D students. There are 226 affiliated colleges, 66 Recognized Research Centers, 157 Outreach /Research Centers, 8 training centers, 47 specialized programmes, 38 Foreign collaborations and 27 National collaborations. Further, there are 11 PG Departments with National Research Facilities, 14 Chairs, 13 DST-FIST, UGC-SAP funded departments and 13 supporting units. Enrollment of a large number of overseas students from 63 countries reflects the international reputation of the university.

Major Milestones and Signposts:

✓ NIRF Ranking 2020 by MHRD, Govt. of India: University of Mysore got 27th position in India. 1st in Karnataka. 47th position as per overall assessment criteria.

✓ University of Mysore was the first University in the State that was accredited by National Assessment and Accreditation Council (NAAC) in the year 2000 with Five Stars Status.

✓ Recognized by Govt. of India as an "Institution of Excellence (IOE)" with a grant of Rs. 100 crores (in 2008)

✓ (Recognized as University with Potential for Excellence (UPE) in 2009 by UGC with a grant of 50 crores in (2012)

✓ Recognized Centre of Excellence in Potential for Excellence in a Particular Area (CPEPA) and was awarded grant of Rs. 9.5 crores which is being renewed in 2016

- ✓ Identified as one of the top 20 universities in Scientific publications and was awarded Rs.9.00 Crore under PURSE Scheme, and renewed for 2nd Phase in 2016 awarded 8.5 crore.

- ✓ Identified by Government of Karnataka (2009) as Innovation University

- ✓ The overall h-index (Web of Science) for published research: 42 with 3609 publications since 1986. Some faculty members of the University have h-index of 18 and above.

Government First Grade College, Krishnarajanagar:

The Government First Grade College is one of the leading public owned institution in Krishnarajanagar (K R Nagar) established during the year 1971. The college takes pride in celebrating its 50 years' long history of learning, teaching and research experiences in the field of education. The College is affiliated to University of Mysore, Mysuru, Karnataka. The college provides comprehensive higher education in diverse fields such as Humanities, Science, Commerce and Management at both Undergraduate and Postgraduate level. The distinctive feature of the college is its emphasis on meeting the learning needs of undergraduate through innovative, problem-solving based, student-centered curriculum and strong support for postgraduate learning are carried out through a holistic teaching approach with the faculty, acting as facilitators to small groups of students. The total number of registered Undergraduate and Postgraduate students admitted in the academic year, i.e. 2019-2020 is approximately about 2000. Along with B.A., B.Sc., B.Com., B.B.A, courses, the college is offering three Postgraduate programmes such as Master of Social Work (MSW), MA in Kannada and Master of Commerce (MCom.).

The **Faculty Development Programme** is being offered to enhance the capacity of under-graduate and post-graduate educators by upgrading their knowledge and skills on par with the current situational demands. It is designed keeping in mind, the capacity of the educators as well as the students they cater to. The course is introductory in nature and is meant to familiarize the educators with the various online teaching-learning platforms, resources available, creation of resources and its technicalities, both operational and legal.

MODULES OF THE COURSE:

Module 1: Online Teaching Tools

Module 2: E-Content Development

Module 3: Power Point Presentation (PPT) Preparations

Module 4: Video Recording and Editing

Module 5: Online Monitoring and Evaluation of E-Content

Module 6: Open Educational Resources (OERs)

PROGRAM SCHEDULE:

DAY	CONTENT OF THE FDP
Module One Day 1	**ONLINE TEACHING TOOLS/SOFTWARES** (Required Hardware: Computer, Internet, Audio quality – External mic, Drawing tablet and pen, Light, Camera) ✓ Google Meet ✓ Microsoft Team ✓ Zoom ✓ Skype
Module Two Day 2	**E-CONTENT DEVELOPMENT** ✓ Introduction/UGC Guidelines ✓ Script Writing ✓ Ethical Issues and Plagiarism ✓ Etiquettes for Online Teaching ✓ Citations/References
Module Three Day 3	**POWER POINT PRESENTATION(PPT) PREPARATIONS** ✓ Basics about PPT ✓ Free PPT Templates/Softwares ✓ Creative PPTs ✓ PPT Editing/ Preparation ✓ Creating Video using Microsoft Power Point ✓ Interactive Video using Microsoft Power Point 365 ✓ Google Slides
Module Four Day 4	**VIDEO RECORDING AND EDITING** ✓ Basics about Video Recording ✓ Screen Capturing Softwares (OBS, TechSmith – Camtesia) ✓ Video Editing Software : Open Shot Video Editor, YT Editor (Beta) ✓ Editing Tools, Subtitles ✓ Publications of Video
Module Five Day 5	**MONITORING AND EVALUATION OF E-CONTENT** ✓ Online Tools for Monitoring E-Content ✓ Online Quiz and Assignments (Google Form, Microsoft Form, Survey Monkey) ✓ Attendance Monitoring

Module Six Day 6	**OPEN EDUCATIONAL RESOURCES (OERs)** ✓ Open Learning Platforms ✓ MOOCS/Swayam Courses ✓ Open Libraries ✓ Google Classroom/ ✓ Google Site/Free Websites/Wiki Pages ✓ Google Drive (Docs, Sheets)

REGISTRATION:

- Any Faculty member, Research Scholar, Post- Graduate students and teachers.

- Registration is mandatory for all the participants of the FDP.

- Participants are required to pay a **Non-Refundable fee of INR 250/-**

- The eligible participants who have made the payment are required to register online on or before September 18, 2020.

NOTE:

✓ Date of the FDP: 18th to 23rd September, 2020.

✓ Registered participants must attend all the cloud based online sessions in order to receive a certificate of the program.

✓ Attempting and submitting day wise quizzes and assignments are mandatory, and each participant should score a minimum of 50% in total to avail of the programme completion certificate.

✓ Graded certificates on the basis of performance will be awarded to the participants (i.e. A, B, & C).

✓ Program fulfils requirement as per CAS of UGC and AICTE.

✓ All participants need to submit online feedback for each day.

✓ Participants will be monitored by one of the faculty members as a mentor.

✓ Each participant will get reading materials (PDFs, PPTs & Videos) for future reference.

✓ E-Certificates with QR code will be issued to those candidates who will complete the course successfully.

✓ Further, participants may be asked to share the responsibility of writing reports/reviews of sessions.

✓ Link of Registration: CLICK HERE TO REGISTER

Or scan following QP code for registration

PAYMENT PROCESS:

The participants must make the prescribed payment either through online gateways or any direct bank payment to the below-mentioned account and keep the screenshot of the payment for future reference.

Account Name: Principal, GFG College

Account Number: 37630143289

Bank & Branch: State Bank of India & KR Nagar

IFSC: SBIN0040069

MICR: 571002003

For further queries, you can email: fdp.krn@gmail.com

Mr. Shankar R	**9986487797**
Mrs. Chethana N	**9620951645**

DR. SHIDDAPPPA MADAR **Course Convener** **GFGC, KR Nagar**	**DR. PRAKASHA N** **IQAC, Co-Ordinator** **GFGC, KR Nagar**	**PROF. PRASANNAKUMAR M** **Principal** **GFGC, KR Nagar**
PROF. N. S. HARINARAYANA **Course Co-Ordinator & Director-** **IQAC, University of Mysore, Mysuru**	**PROF. R. SHIVAPPA** **Registrar** **University of Mysore, Mysuru**	**PROF. G. HEMANATH KUMAR** **Vice Chancellor** **University of Mysore, Mysuru**

Resource Persons

Dr. Vikash Kumar
PhD (Queen Margret University)
Shortly joining NMU, Michigan, USA

Mrs. Vidhya P.
Assistant Professor
Department of Computer Science
SRSMN Government First Grade
College, Barkar

Mr. Praveen M Bidarakundi, M.Tech. (IT)
Assistant Professor
Department of Computer Science
SDDU Government First Grade College,
Hunsur, Mysuru

Mr. Nataraj H., M.Tech.
Assistant Professor
Department of Computer Science
SSPS Government First Grade
College, Mudalagi, Gokak, Belagavi

Dr. M C Sandhyarani
Assistant Professor
Department of Social Work
PG Studies & Research Centre
St Philomena's College(Autonomous),
Mysuru

Dr. Parameshwari G
Assistant Professor
Department of Commerce
P.E.S. Science, Arts, & Commerce
College, Mandya

Mr. Shadwal C Rao
Government PU College, Udupi

ORGANISING COMMITTEE

CHAIRPERSON

Prof. M Prasanna Kumar
Principal
GFGC, KR Nagar

MEMBERS

Dr. Prakasha N
IQAC Coordinator

Dr. Ganesha
Assistant Professor of Kannada

Dr. Nandeesha H G
Assistant Professor of Commerce

Mr. Yogesh Kumar D S
Assistant Professor of Commerce

Mrs. Chethana N
Assistant Professor of Psychology

Mrs. C. Supritha
Assistant Professor,
Criminology and Forensic

Ms. Kavitha
Assistant Professor of Zoology

Ms. Nandini C K
Assistant Professor of Social Work

Mr. Shankar R
Assistant Professor of Commerce

Mrs. Priayanka R Rao
Assistant Professor of Management

Mr. Girish V
Assistant Professor of Social Work

REPORT

ON

FACULTY DEVELOPMENT PROGRAM(FDP)

TITLED

ONLINE TEACHING TOOLS AND E-CONTENT DEVELOPMENT

(18/09/20 – 23/09/20)

Jointly Organized by

Internal Quality Assurance Cell, University of Mysore, Mysuru
and
Government First Grade College, KR Nagara

Convener	**Principal**	**Coordinator**
Dr.Shiddappa Madar	Prof. Prasanna Kumara	Prof. N S Harinarayana
GFGC, K R Nagar	GFGC, K R Nagar	IQAC, UOM

SUMMARY

Program   : Faculty Development Program

Title   : Online Teaching Tools and E-Content Development

Organized by   : Internal Quality Assurance Cell, University of Mysore and Government First Grade College, K R Nagara

Duration   : One Week (18/09/2020 to 23/09/2020)

Objective   : To build the capacity of the faculty members to design, transact and assess e-content development in different disciplines using different software, and also to develop and use e-content for effective delivery of courses in higher education, especially in online mode.

Mode   : Virtual (With of Moodle Software)

Level   : National Level

No. of Registered Participants : 138

No. of Participants who completed the program successfully: 88

<div align="center">**DETAILED REPORT**</div>

1. Introduction:

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3. Methodology:

The program was cloud based (Moodle application) online six days program whereas participants may attend free time in day. The content was daily basis uploaded into software and daily basis assessment system was adopted.
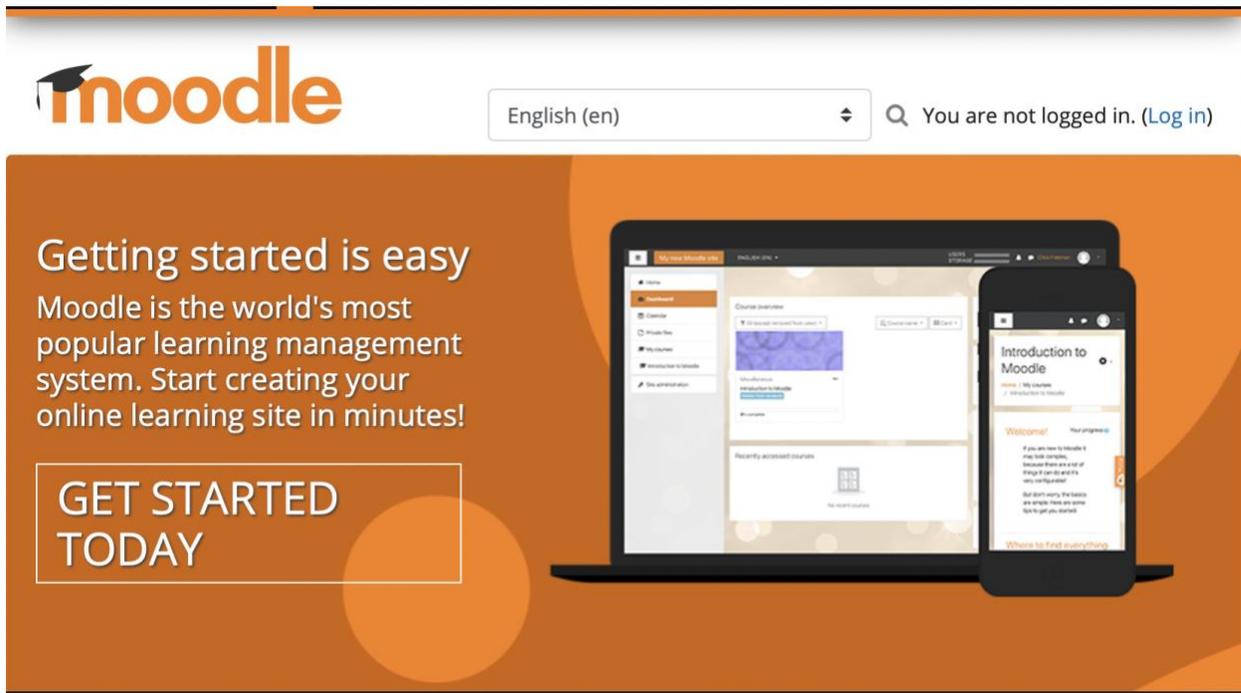
4. Day Wise Report:

The inaugural ceremony of the National level faculty Development program commenced with online the lighting of lamp by a group of dignitaries of University representative Prof. Balasubramay,(Rtd Professor and IQAC member of UoM) Prof. Prassanakumar, Principal, GFGC, KR Nagara, Dr. Prakasha N, IQAC, GFGC, KR Nagar and Dr. Shiddappa Madar, Convenor of the program. Ms. Nandini C K formally welcomed all the dignitaries and participants from various parts of the country, colleagues & students. The program was followed inaugural speech by Prof. Balasubramay.

Day 1: Date: 18/09/2020

The day one was the module number one namely online teaching tools, beginning of day Mr. Givish V was explained about what we are going learn today?, which included four session by Dr. Vikash Kumar, and Mr. Nataraj H discussed mainly focused on four tools like Google Meet, Microsoft Team, Zoom Skype. The resource person were thought in detail about mentioned online teaching tool which are freely available to teacher and students. At the end of the session there was 10 questions quiz and feedback followed by day on assignment.

Coordinator: Mr. Girish V

Resource Person/s: Dr. Vikash Kumar, Mr. Nataraj H

Contents covered: Google Meet, Microsoft Team, Zoom, Skype.
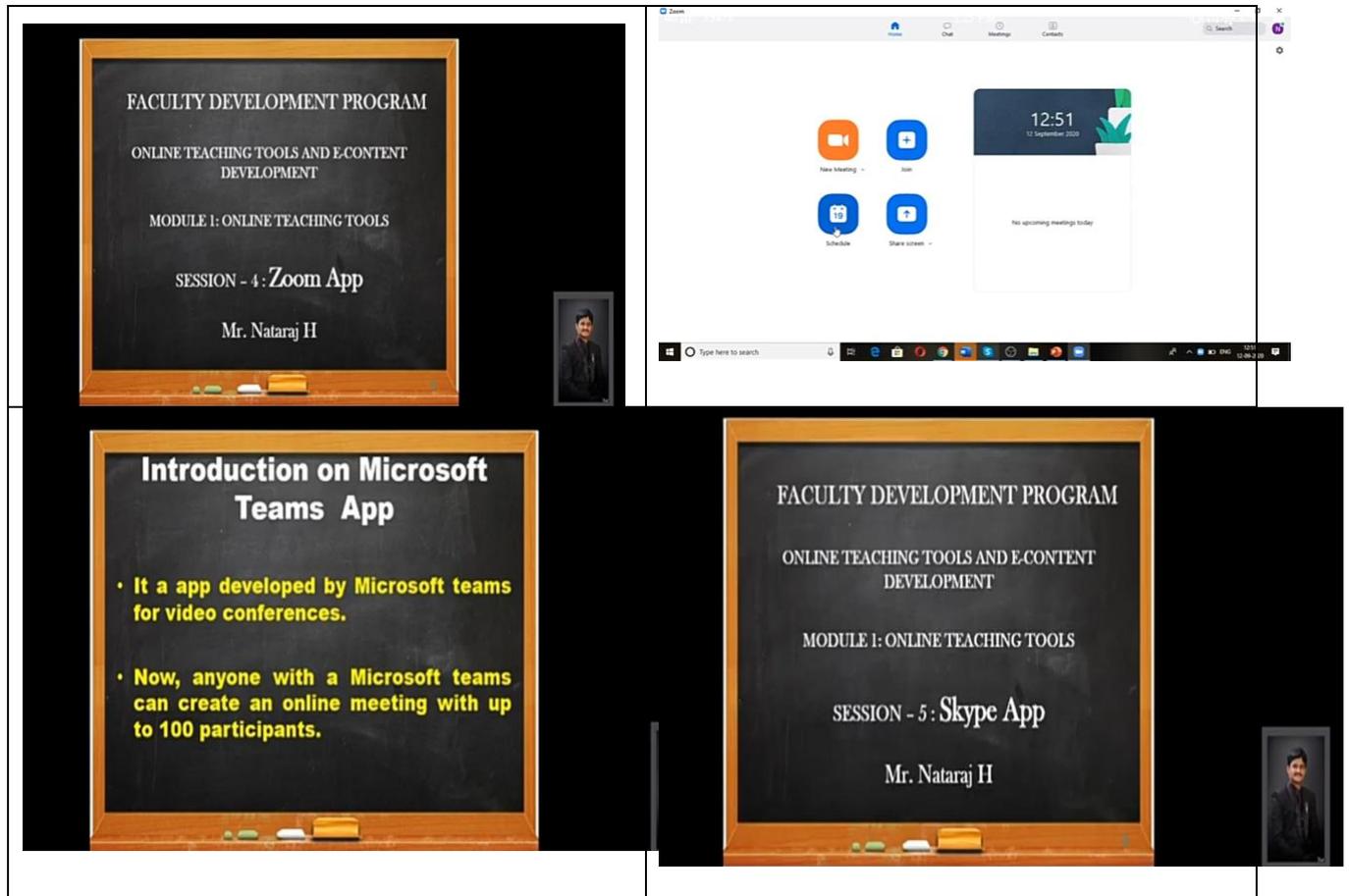
Day 2 Date: 19/09/2020:

The module number two namely e-content development and its related topics , in the beginning of day Ms. Kavitha madam briefly explained about what we are going learn today?, This day was taken five sessions namely Introduction/UGC Guidelines, Script Writing, Ethical Issues and Plagiarism, Etiquettes for Online Teaching by Dr.Parameshwari G and Citations/References by Dr. M C Sandhya Rani. This day session were focus on UGC e-content and its related topics which may help teachers create their own e-resource for the students. At the end of the session there was 10 questions quiz and feedback followed by day on assignment.

Coordinator: Ms. Kavitha
Resource Person/s: Dr.Parameshwari G, Dr. M C Sandhya Rani
Contents covered: Introduction/UGC Guidelines, Script Writing, Ethical Issues and Plagiarism, Etiquettes for Online Teaching, Citations/References.
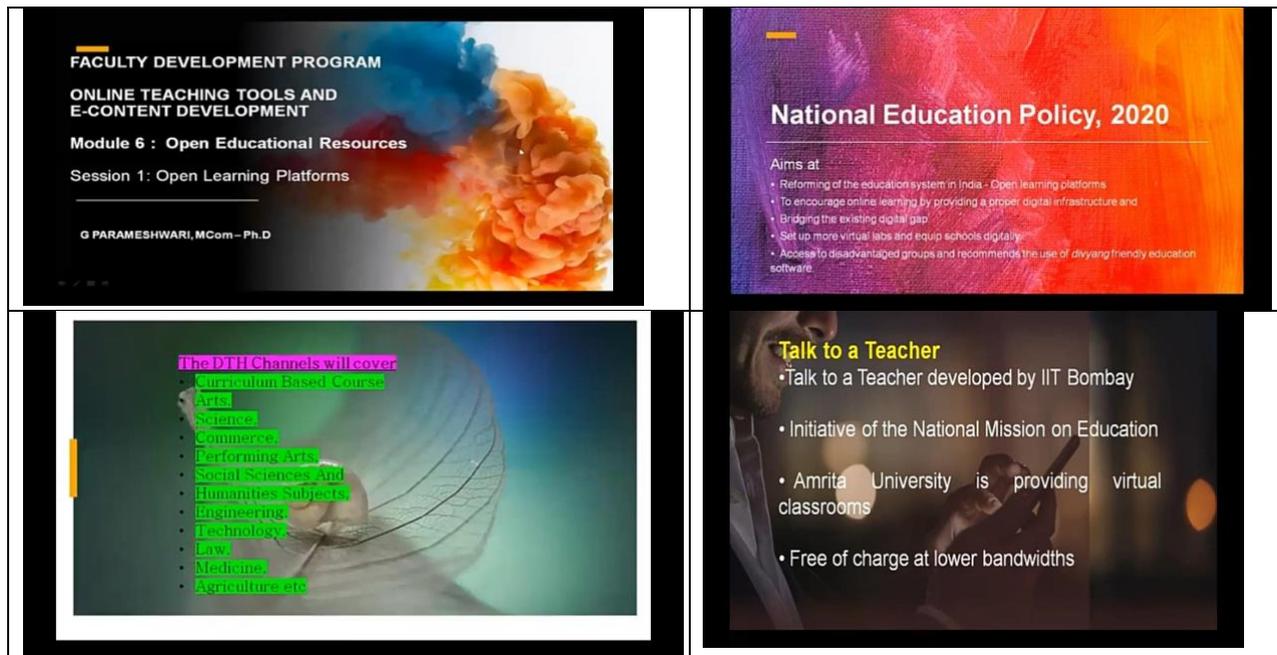

Day 3 Date: 20/09/2020

The module number three namely Power Point Presentation(Ppt) Preparations, in the beginning of day Mrs. C Supritha madam briefly explained about what we are going learn today? and how we can create better ppts, The day was covered seven topics by Mrs Vidhya P who was the

resource person of the day. It namely few of the session like Basics about PPT, Free PPT Templates/Softwares, Creative PPTs, PPT Editing/ Preparation, Creating Video using, Microsoft Power Point, Interactive Video using, Microsoft Power Point 365, Google Slides. Thus session were help participants to learn various ppt preparation possibilities. At the end of the session there was 10 questions quiz and feedback followed by day on assignment.

Coordinator: Mrs. C Supritha

Resource Person/s: Mrs. Vidhya P

Contents covered: Basics about PPT, Free PPT Templates/Softwares, Creative PPTs, PPT Editing/ Preparation, Creating Video using Microsoft Power Point, Interactive Video using Microsoft Power Point 365, Google Slides.
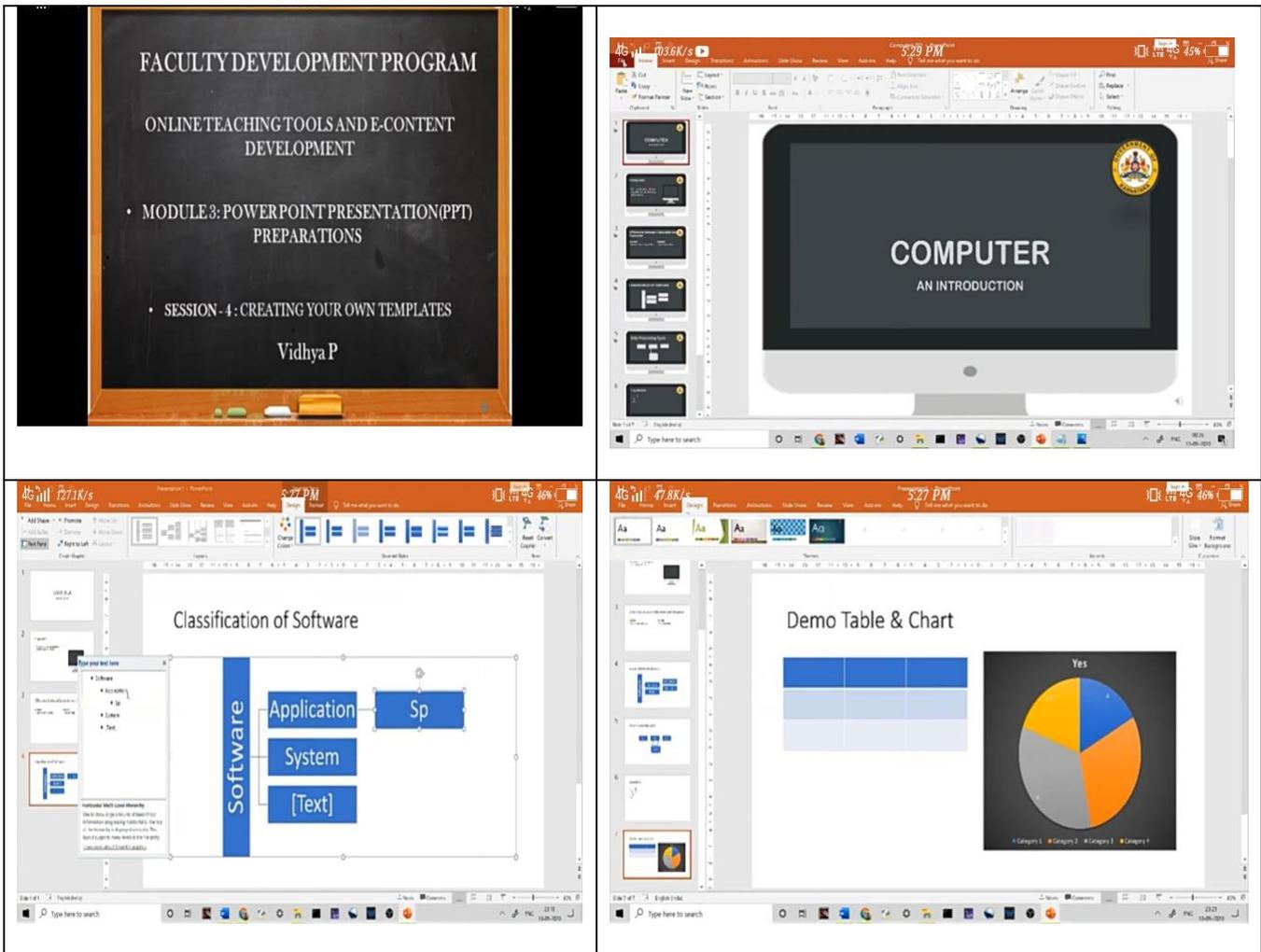
Day 4, Date: 21/09/2020:

The module number four namely Video Recording And Editing , in the beginning of day Mrs. Priyanka R Rao madam briefly explained about what we are going learn today? and how we can create better videos for the students, The day was covered seven topics by Mr. Shadwal C Rao who was the resource person of the day. It namely few of the session like Basics about Video Recording, Screen Capturing Softwares (OBS, TechSmith – Camtesia), Video Editing Software : Open Shot Video Editor, YT Editor(Beta), Editing Tools, Subtitles Publications of Video. Thus session were help participants to learn various video recording and editing free tools to create e-content. At the end of the session there was 10 questions quiz and feedback followed by day on assignment.

Coordinator: Mrs. Priyanka R Rao
Resource Person/s: Mr. Shadwal C Rao
Contents covered: Basics about Video Recording, Screen Capturing Software's (OBS, TechSmith – Camtesia), Video Editing Software: Open Shot Video Editor, YT Editor(Beta), Editing Tools, Subtitles, Publications of Video.

Day 5 Date: 22/09/2020:

The module number five namely Monitoring and Evaluation of E-Content in the beginning of day Mr. Yogesh Kumar D S briefly explained about what we are going learn today? and how we can create better videos for the students, The day was covered five topics by Dr. Vikash Kumar who was the resource person of the day. It namely few of the session Online Tools for Monitoring E-Content, Online Quiz and Assignments (Google Form, Microsoft Form, Survey Monkey), Attendance Monitoring. Thus session were help participants to learn students monitoring and evaluation tools. At the end of the session there was 10 questions quiz and feedback followed by day on assignment.

Coordinator: Mr. Yogesh Kumar D S
Resource Person/s: Dr. Vikash Kumar
Contents covered: Online Tools for Monitoring E-Content, Online Quiz and Assignments (Google Form, Microsoft Form, Survey Monkey), Attendance Monitoring.
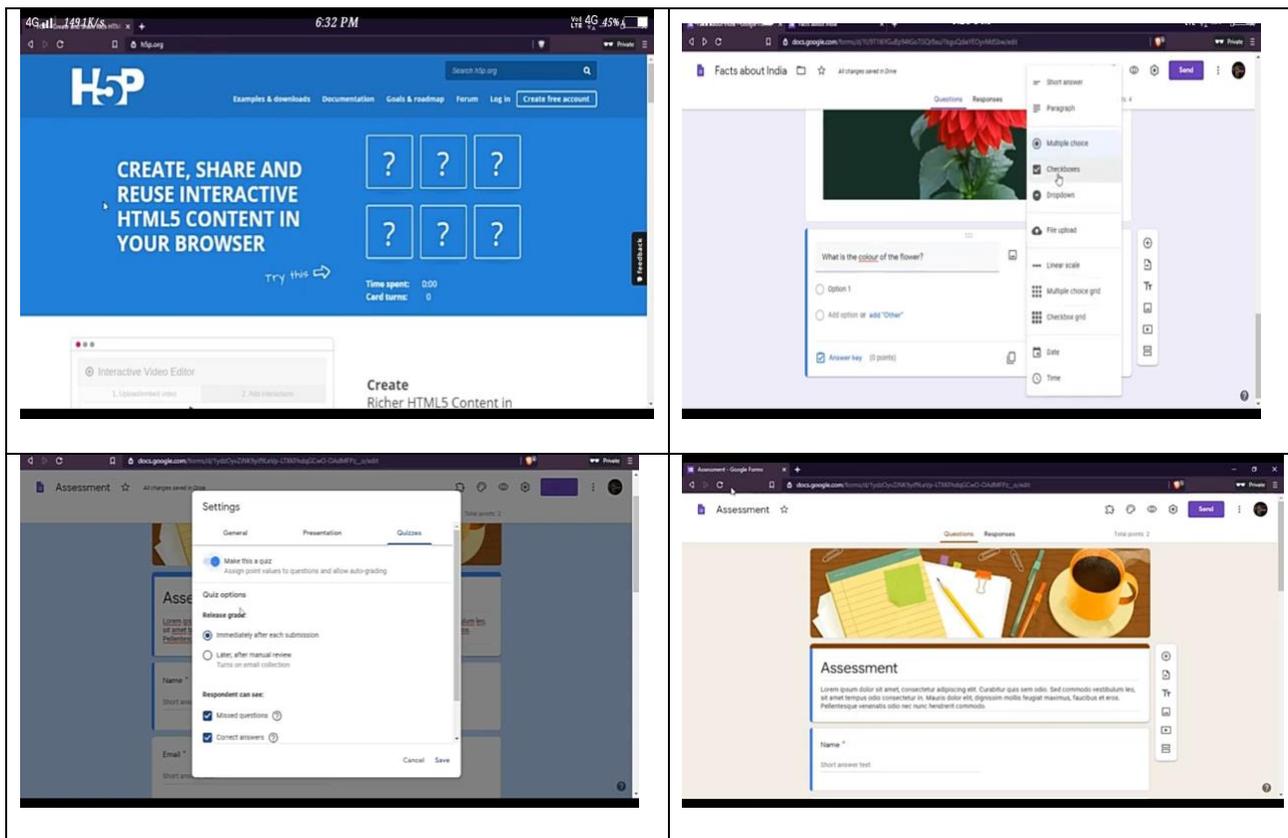
Day 6, Date: 23/09/2020:

The module number six namely 'Open Educational Resources (OERs)' in the beginning of day Mrs. Nandini C K briefly explained about what we are going learn today? and how we can create better videos for the students, The day was covered seven topics by Dr. Parameshwari G, and Mr. Praveen M Bidarakundi who was the resource person of the day. It namely few of the sessions Open Learning Platforms, MOOCS/Swayam Courses, Open Libraries, Google Classroom/, Google Site/Free Websites/Wiki Pages, Google Drive (Docs, Sheets). Thus session were help participants to learn various softwares space to post e-content. At the end of the session there was 10 questions quiz and feedback followed by day on assignment.

Coordinator: Mrs. Nandini C K
Resource Person/s: Dr. Parameshwari G, Mr. Praveen M Bidarakundi
Contents covered: Open Learning Platforms, MOOCS/Swayam Courses, Open Libraries, Google Classroom, Google Site/Free Websites/Wiki Pages, Google Drive (Docs, Sheets).
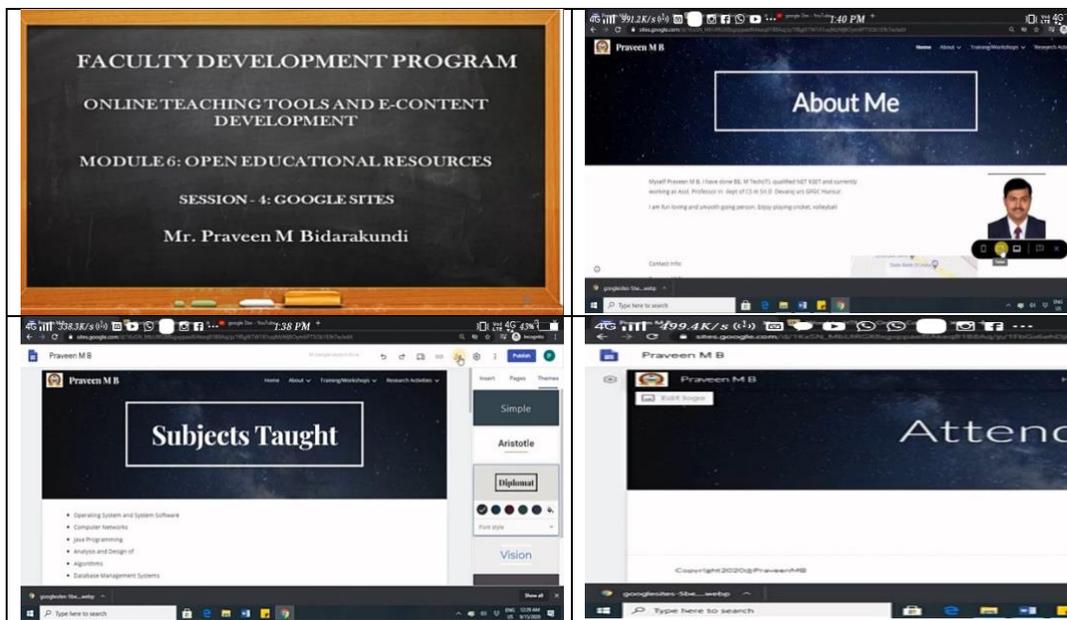
Resource Persons Details:

Sl.No.	Name	Designation/Institution
1	Dr. Vikash Kumar	PhD (Queen Margret University) Shortly joining NMU, Michigan, USA
2	Mrs. Vidhya P	Assistant Professor Department of Computer Science SRSMN Government First Grade College, Barkar
3	Mr. Praveen M Bidarakundi	Assistant Professor Department of Computer Science SDDU Government First Grade College, Hunsur, Mysuru
4	Mr. Nataraj H	Assistant Professor Department of Computer Science SSPS Government First Grade College, Mudalagi, Gokak, Belagavi
5	Dr. M C Sandhyarani	Assistant Professor Department of Social Work PG Studies & Research Centre St Philomena's College(Autonomous), Mysuru
6	Dr. Parameshwari G	Assistant Professor Department of Commerce P.E.S. Science, Arts, & Commerce College, Mandya
7	Mr. Shadwal C Rao	Student, Government PU College, Udupi

Organizing Committee:

Sl.No.	Name	Designation
1	Dr. Harinarayana	Co-Ordinator, IQAC, UOM
2	Prof. Prasanna Kumar M	Principal, GFGC, K R Nagar
3	Dr. Shiddappa Madar	Program Convener
4	Dr. Ganesha	Assistant Professor of Kannada
5	Dr. Nandeesha H G	Assistant Professor of Commerce
6	Mr. Yogesh Kumar D S	Assistant Professor of Commerce
7	Mrs. Chethana N	Assistant Professor of Psychology
8	Mrs. Supritha. C	Assistant Professor, Criminology and Forensic Science
9	Ms. Kavitha	Assistant Professor of Zoology
10	Mrs. Nandini C K	Assistant Professor of Social Work
11	Mr. Shankar R	Assistant Professor of Commerce
12	Mrs. Priayanka R Rao	Assistant Professor of Management
13	Mr. Girish V	Assistant Professor of Social Work

The contents of the program were thematically designed into six sessions and each session was conducted on each day starting from 18/09/2020 to 23/09/2020. Daily reading materials related to the day's session were provided apart from which mentors from organizing committee were assigned for groups of 10 participants to assist them in their learning activity. Daily assignments and quiz were given and evaluated regularly. Feedbacks were also collected on daily basis.

Based on the minimum score set, the successful candidates were declared at the end of the program. An interactive session was arranged on the last day for the interaction of participants and resource persons, in order to clarify doubts and to share their feedback. Graded E-certificates were issued to all successful participants.

All videos are available in YouTube Link:

https://youtube.com/channel/UCjHd1dDi8-U3Q0rjxw-OWdg

Convener	**Principal**	**Coordinator**
Dr.Shiddappa Madar	Prof. Prasanna Kumara	Prof.. N S Harinarayana
GFGC, KR Nagar	GFGC, KR Nagar	IQAC, UOM

Day 1 Assignment

Operate the Zoom application.

1. Install [in mobile or computer] Zoom application and take a screenshot.
2. Invite two participants and take a screenshot.
3. Post a question in chat box and take a screenshot.
4. Share screen to present and take a screenshot.

Or

Schedule a meeting in Google Meet.

1. Open Google Meet and schedule a meeting for next day, take a screenshot.
2. Send invitation link to two participants and take a screenshot.
3. Share your ppt in present now and take a screenshot.

Instructions to submit:

- Paste the screenshots in a word document.
- Give the file name : **enrolmentnumber@01**. For example, if your enrolment number is fdp2001, then save the file as **fdp2001@01**.
- Send the file to **fdp.krn@gmail.com.**
- Submit the assignment before 19/09/2020, 10.00am.

Day-1 Quiz

The quiz is one of the primary elements of our Faculty Development Program used for evaluating the knowledge of the learner. The quiz provides feedback as correct/incorrect response and grade points that help the learner see their progress day by day. Each correct answer will carry one point and it is going to be used for the final grading of the FDP.
*Required

1. Email *

    _____

2. Enrollment Number *

    _____

Module 1 - Online Teaching Tools

3. Google Meet is an application for the purpose of *   1 p

    Mark only one oval.

    ( ) Video Conferencing

    ( ) Communication

    ( ) Online Meeting

    ( ) All of the above

4.   Google Meet can be used with the help of *   1 p

Mark only one oval.

    ◯ Computer

    ◯ Mobile Phone

    ◯ Both of the above

    ◯ None of the above

5.   Google Meet is compatible with *   1 p

Mark only one oval.

    ◯ Android

    ◯ iPhone

    ◯ iPad

    ◯ All of the above

    ◯ Other: _____

6.   Zoom is accessed through *   1 p

Mark only one oval.

    ◯ Windows

    ◯ Mac

    ◯ Linux

    ◯ All of the above

7.   Official website of Zoom is *   1 p

Mark only one oval.

    ⬭ www.zoom.in

    ⬭ www.zoom.ch

    ⬭ www.zoom.us

    ⬭ None of the above

8.   Meeting in Skype is in the tab of *   1 p

Mark only one oval.

    ⬭ Meet Now tab

    ⬭ Call tab

    ⬭ Chat tab

    ⬭ Group tab

9.   Skype is owned by *   1 p

Mark only one oval.

    ⬭ Google

    ⬭ Yahoo

    ⬭ Microsoft

    ⬭ None of the above

10. Which is not a feature of Zoom application? *   1 p

Mark only one oval.

◯ Online meeting

◯ Video calling

◯ Screen sharing

◯ Editing

11. Microsoft Teams is *   1 p

Mark only one oval.

◯ Communication application

◯ Conferencing application

◯ Business application

◯ All of the above

12. Microsoft Teams can hold a meeting for upto *   1 p

Mark only one oval.

◯ 100 participants

◯ 200 participants

◯ 250 participants

◯ 300 participants

This content is neither created nor endorsed by Google.

Google Forms

Day 2 Assignment

Attempt any ONE of the following.

Assignment: 1

Title   : Slavery and Methodism (A chapter in American Morality, 1780-1845)
Author   : Donald G Mathews
Year   : 1965
Publisher   : Princeton University Press, U S
Pages   :148 to 156

Write reference of the above book in APA style and submit.

<mark>OR</mark>

Assignment: 2

'An organ is defined as the structure that is formed by two or more primary types of tissues, which execute the functions of the organ. Some organs are composed of all the four types of primary tissues'.

Title   : Essentials of Medical Physiology
Authors   : K Sembulingam and Prema Sembulingam
Year   : 2012
Publisher   : JAYPEE BROTHERS MEDICAL PUBLISHERS (P) LTD New Delhi
Edition   : 6th edition.
Page   : 4

Write in-text citation for the given paragraph using data provided and submit.

Instructions to submit:

- Save the document in word/pdf.
- Give the file name: **username@02**. For example, if your enrolment number is fdp2001, then save the file as **fdp2001@02**.
- Send the file to **fdp.krn@gmail.com. In the subject line type your username@02. Ex: fdp2001@02.**
- Submit the assignment before 20/09/2020, 10.00am.

Day-2 Quiz

The quiz is one of the primary elements of our Faculty Development Program used for evaluating the knowledge of the learner. The quiz provides feedback as correct/incorrect response and grade points that help the learner see their progress day by day. Each correct answer will carry one point and it is going to be used for the final grading of the FDP.

*Required

1. Email *

    _____

2. Enrollment Number *

    _____

Module 2: E-Content Development	(UGC guidelines for Universal design, Script writing, Ethical issues and plagiarism, Etiquette for online teaching Citation/ references.)

3. Benefits of e-content are *   1 p

    Mark only one oval.

    ◯ Multi- access

    ◯ Speed

    ◯ Functionality

    ◯ All of the above

4.   An e-content typically ranging from 2 to 3 minutes is *   1 p

Mark only one oval.

◯ Blog

◯ Course ware

◯ Short learning object

◯ Module

5.   The representation of another author's language, thoughts, idea or expressions as one's own original   1 p
     work is *

Mark only one oval.

◯ Copy

◯ Malpractice

◯ Plagiarism

◯ All of the above

6.   Altering a few words and changing their order without acknowledgement to the original author is *   1 p

Mark only one oval.

◯ Verbatim

◯ Paraphrasing

◯ Auto plagiarism

◯ Citation

7.   Most common internet-based Plagiarism detection service used in India *   1 p

Mark only one oval.

◯ Turnitin

◯ Trojan horse

◯ Storm worm

◯ Flame

8.   Citations are *   1 p

Mark only one oval.

◯ Added at the the end of the article

◯ Added in the the body of research paper

◯ Not important in a research paper

◯ Added in the beginning of the article

9.   Percentage of Plagiarism allowed in PhD thesis *   1 p

Mark only one oval.

◯ 50%

◯ 30%

◯ 10%

◯ 0%

10.   As per UGC guidelines maximum API points for attending faculty development program of one   1 p
       week duration is *

Mark only one oval.

⬭ 20 points

⬭ 10 points

⬭ 2 points

⬭ 5 points

11.   The duration of e-content module for a classroom lecture of 2 and half hours is *   1 p

Mark only one oval.

⬭ 120 minutes

⬭ 60 minutes

⬭ 90 minutes

⬭ 30 minutes

12.   A string of numbers, letters and symbols used to permanently identify an article or document it   1 p
       on the web is *

Mark only one oval.

⬭ URL

⬭ DOI

⬭ APA

⬭ MLA

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Google Forms

Day 3 Assignment

Attempt any **ONE** of the following.

1) Prepare a PPT and include the following.

      ·   Insert a hyperlink.

      ·   Add animations to the slide.

      ·   Add transition to the slide.

      ·   Convert PPT into PDF.

<p style="text-align:center; color:red;">OR</p>

2) Prepare a Google Slide and include the following.

      ·   Insert audio into Google Slide.

      ·   Link presentation in Google Slide.

      ·   Add transitions with Google Slide.

Note : While applying the changes in the slide, place a cursor on the option and take a screenshot. Paste the screenshots in a word document and submit as per the instructions given below.

Instructions to submit:

- Save the document in word/pdf.
- Give the file name : **username@03**. For example, if your enrolment number/username is fdp2001, then save the file as **fdp2001@03**.
- Send the file to **fdp.krn@gmail.com** . **In the subject line type your username and assignment number : username@03. Ex: fdp2001@03.**
- Submit the assignment before **21/09/2020, 10.00am**.

Day-3 Quiz

The quiz is one of the primary elements of our Faculty Development Program used for evaluating the knowledge of the learner. The quiz provides feedback as correct/incorrect response and grade points that help the learner see their progress day by day. Each correct answer will carry one point and it is going to be used for the final grading of the FDP.
*Required

1. Email *

    _____

2. Enrollment Number *

    _____

    Module 3 POWERPOINT PRESENTATION (PPT) PREPARATION   Basics about PPT , Free PPT templates, Creative PPTs, Creating PPTs , Google slides

3. In Microsoft PowerPoint, in order to see all the slides in one screen we need to use *   1 p

    ◯ Reading view

    ◯ Notes page view

    ◯ Outlines view

    ◯ Slide sorter view

4.   The slide that is used to introduce a topic and set the tone for the presentation is called *   1 p

( ) Title slide

( ) Bullet Slide

( ) Graph Slide

( ) None Of The Above

5.   Which of the following provides a printed copy of your presentation *   1 p

[ ] Speaker Notes

[ ] Audience Handouts

[ ] Outline

[ ] Notes Page

6.   The PowerPoint view that displays only text(title and bullet) is *   1 p

( ) Reading View

( ) Notes Page View

( ) Outline View

( ) Slide Sorter View

7.   Microsoft PowerPoint is a *   1 p

○ Database Program

○ Spreadsheet Program

○ Presentation Program

○ Word Processing Program

8.   What lets you to create a new presentation by selecting ready-made font color and graphic effects? *   1 p

○ Animation Scheme

○ Design Template

○ Presentation Template

○ None of the above

9.   A new presentation can be created from *   1 p

○ Existing Presentation

○ Design Template

○ Blank Presentation

○ All of the above

10.   Google slide is most similar to which of the following program? *   1 p

   ( ) Microsoft Project
   ( ) Microsoft PPT
   ( ) Adobe Photoshop
   ( ) Microsoft Word

11.   You can share a Google Slide project without allowing others to edit it. *   1 p

   ( ) Yes
   ( ) No

12.   The boxes that are displayed to indicate that the text, pictures or objects are placed in it is called *   1 p

   ( ) Placeholder
   ( ) Auto Text
   ( ) Text Box
   ( ) Word Arts

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Google Forms

Day - 4 Assignment

Prepare a Video on "Summary of the Day - 4 Sessions".

1. Length: Your video should be 2-3 minutes in length.

2. Style: There are no restrictions on the style of the video. You may use a narrated slideshow, a recorded lecture, a digital whiteboard, screen cast or recorded on Mobile/ Camera.

3. Title slide: Your video should begin with a descriptive title, your Name, the name of your Institution, and Details of the Session (i.e. session day and module).

4. Video release: Once the video is done, **upload it to YouTube and submit the link to us.**

5. Credits: Add visual effects as per your convenience. Acknowledge the people who contributed to the video. Adding Subtitles will fetch extra points.

6. File format: Your video must be submitted in one of the following file formats: .mov, .mv4, .mp4, .wmv. Be sure to test your video ahead of the deadline.

Instructions to submit:

- Give the file name : **username@04**. For example, if your enrolment number/username is fdp2001, then save the file as **fdp2001@04**.
- Send the file to **fdp.krn@gmail.com** . **In the subject line type your username and assignment number. Ex: fdp2001@03.**
- Submit the assignment before **22/09/2020, 10.00am**.

Day-4 Quiz

The quiz is one of the primary elements of our Faculty Development Program used for evaluating the knowledge of the learner. The quiz provides feedback as correct/incorrect response and grade points that help the learner see their progress day by day. Each correct answer will carry one point and it is going to be used for the final grading of the FDP.

*Required

1. Email *

    _____

2. Enrollment Number *

    _____

Module 4- Video Recording & Editing   Basics of Video Recording, Screen Capturing Tools, Editing Tools etc

3. Which among these is not a Video Recording Equipment? *   1 p

    Mark only one oval.

    ◯ Tripod

    ◯ Camera

    ◯ Script

    ◯ Mic

4. What tool do you use to keep the camera steady? *   1 p

    Mark only one oval.

    ( ) Hold in hand

    ( ) Place it on the table

    ( ) Tripod stand

    ( ) None of these

5. What is planning in video recording? *   1 p

    Mark only one oval.

    ( ) Writing a script

    ( ) Deciding the shots

    ( ) Filming the video

    ( ) All of these

6. Which among the below is not a section of the user interface of OBS? *   1 p

    Mark only one oval.

    ( ) Source

    ( ) Audio

    ( ) Scene

    ( ) Script

7. Which term is used to describe the resolution of a video image? *   1 p

    Mark only one oval.

    ◯ Bits

    ◯ Digital Bytes

    ◯ Pixels

    ◯ Aspect Ratio

8. What options do you have in YouTube Editor for editing the videos? *   1 p

    Mark only one oval.

    ◯ Trim & Add Blur

    ◯ Special Effects

    ◯ Both Trim & Add Blur and Special Effects

    ◯ None of the above

9. Which among these is the one among three main divisions of OpenShot? *   1 p

    Mark only one oval.

    ◯ Tools

    ◯ Library

    ◯ Project files

    ◯ Data

10.   Which among these is not a main element of Camtasia Editor *   1 p

Mark only one oval.

⬭ Tools

⬭ Timeline

⬭ Library

⬭ Canvas

11.   Which among the below is used to store the clips in Openshot? *   1 p

Mark only one oval.

⬭ Library

⬭ Timeline

⬭ Project files

⬭ Preview

12.   What does Editing Involve? *   1 p

Mark only one oval.

⬭ Cutting out what is not needed

⬭ To sync the audio and video together

⬭ To cover-up the mistakes done on Camera

⬭ All of the above

Google Forms

Assignment - Day 5

Attempt any ONE of the following.

1. Create Microsoft Form

2. Create Five Multiple choice Questions.

3. Create the Quiz

4. Share the link to the given E-Mail ID.

<mark>OR</mark>

1. Create a Google Form.

2. Create questions with the following options:

a)   Short Answer

b)   Multiple Choice

c)   Checkboxes

d)   Dropdown

e)   Linear Scale

3. Share the link to the given E-Mail ID.

Instructions to submit:

- Save and share the assignment as instructed above.
- Give the file name : enrolmentnumber@05. For example, if your enrolment number is fdp2001, then save the file as fdp2001@05.
- Send the document or share the link to **fdp.krn@gmail.com**. **In the subject line type your username and assignment number: username@05. Ex: fdp2001@05.**
- Submit the assignment before **23/09/2020, 10.00am**.

Assignment- 6

Please create the following in classroom app:

- Download SWAYAM App in your mobile
- Register yourself to the App
- Search for available courses
- Take screenshot and paste in word

Or

List out any 10 Online Educational Resources

Instructions to submit:

- Save and share the assignment as instructed above.
- Give the file name : enrolmentnumber@05. For example, if your enrolment number is fdp2001, then save the file as fdp2001@05.
- Send the document or share the link to **fdp.krn@gmail.com. In the subject line type your username and assignment number: username@05. Ex: fdp2001@06.**
- Submit the assignment before **24/09/2020, 10.00am**.

Day-5 Quiz

The quiz is one of the primary elements of our Faculty Development Program used for evaluating the knowledge of the learner. The quiz provides feedback as correct/incorrect response and grade points that help the learner see their progress day by day. Each correct answer will carry one point and it is going to be used for the final grading of the FDP.
*Required

1. Email *

    _____

2. Enrollment Number *

    _____

Module 5 - Online Monitoring & Evaluation of E-Content

Basics of creating online class, Creation of feedback forms, Content creation, etc.

3. 1) Google Forms can be.......... *   1 p

    Mark only one oval.

    ( ) Saved manually

    ( ) Saved automatically

    ( ) Saved manually and automatically

    ( ) Cannot be saved manually

4.   2) Maximum number of sections added in the Google Forms are: *   1 p

Mark only one oval.

- ◯ 60
- ◯ 65
- ◯ 70
- ◯ 75

5.   3) Google Forms default store is...... *   1 p

Mark only one oval.

- ◯ G-mail
- ◯ G-Drive
- ◯ Drive of the Computer
- ◯ None of the Above

6.   4) In Google Classroom students are invited through............ *   1 p

Mark only one oval.

- ◯ By sending the e-mail
- ◯ By sharing the mobile number
- ◯ By sharing the class code
- ◯ None of the above

7.   5) In Google Classroom, assignment option is available under the following *   1 p

Mark only one oval.

○ Stream

○ Classwork

○ People

○ Grades

8.   6) In Google Classroom assignment can be posted to...... *   1 p

Mark only one oval.

○ Only one class

○ One or more class

○ Individual student in the class

○ All of the above

9.   7) In Google Classroom, attachments cannot be added through .... *   1 p

Mark only one oval.

○ Link

○ Google drive

○ One drive

○ Computer

10. 8) In H5P, Interactive Video consist of ____tabs. *   1 p

Mark only one oval.

- 6
- 5
- 4
- 3

11. 9) In H5P, videos can be uploaded up to____ limit. *   1 p

Mark only one oval.

- 14 MB
- 16 MB
- 18 MB
- 20 MB

12. 10) CMS stands for_____ *   1 p

Mark only one oval.

- Content Management System
- Combined Management System
- Comparable Management System
- Compact Management System

Google Forms

Day - 6 Assignment

Attempt any **ONE** of the following.

Please create the following in Classroom app:

Download SWAYAM App in your mobile
Register yourself to the App
Search for available courses
Take screen shot and paste in word

Or

List out any 10 Online Educational Resources

Instructions to submit:

- Save the document in word/pdf.
- Give the file name : **username@06**. For example, if your enrolment number/username is fdp2001, then save the file as **fdp2001@06**.
- Send the file to **fdp.krn@gmail.com** . **In the subject line type your username and assignment number. Ex: fdp2001@06.**
- Submit the assignment before **24/09/2020, 10.00am**.

Day-6 Quiz

The quiz is one of the primary elements of our Faculty Development Program used for evaluating the knowledge of the learner. The quiz provides feedback as correct/incorrect response and grade points that help the learner see their progress day by day. Each correct answer will carry one point and it is going to be used for the final grading of the FDP.

*Required

1. Email *

_____

2. Enrollment Number *

_____

Module 6 - Open Educational Resources

Online learning platforms, Open libraries, Google drive, etc

3. MOOC Stands for: *   1 p

Mark only one oval.

( ) Mass Online Open Course

( ) Massive Open Online Course

( ) Massive Online and Offline Course

( ) Major Online Open Courses

4.   Which is not a SWAYAM Course? *   1 p

Mark only one oval.

( ) Video lecture

( ) Online internship

( ) Reading material

( ) Online discussion forum for clearing doubts

5.   Blogger and WordPress is an example for: *   1 p

Mark only one oval.

( ) Free websites

( ) Paid websites

( ) Online Course

( ) Open libraries

6.   YouTube is a platform where you can share *   1 p

Mark only one oval.

( ) Videos

( ) Advertisements

( ) Educational contents

( ) All the above

7. Google drive is a: *   1 p

    Mark only one oval.

    ◯ System based platform

    ◯ It is a kind of hard disk

    ◯ Cloud based platform

    ◯ It is an app for driving

8. Which is not a part of Google drive's office suit? *   1 p

    Mark only one oval.

    ◯ Google docs

    ◯ Google sheets

    ◯ Google maps

    ◯ Google slide

9. _____ is involved in modernizing university libraries in India using the state-of-art technologies 1 p
    for the optimum utilisation of information. *

    Mark only one oval.

    ◯ INFLIBNET

    ◯ Free Websites

    ◯ MOOC

    ◯ SWAYAM

10. OER stands for: *

1 p

Mark only one oval.

( ) Open Educational Resources

( ) Online Education and Research

( ) Offline Education and Research

( ) None of the above

11. Google site is an inbuilt feature of: *

1 p

Mark only one oval.

( ) Google maps

( ) Google drive

( ) Classroom

( ) Google earth

12. In which of the following apps, basic features are available for free? *

1 p

Mark only one oval.

( ) YouTube

( ) Classroom

( ) Google site

( ) All the above

UNIVERSITY OF MYSORE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
&
GOVERNMENT FIRST GRADE COLLEGE, KRISHNARAJANAGAR

Certificate

This is to certify that *Dr. Abhinandini Innocentia David, Associate Professor, Government First Grade College, Channapatna* has successfully completed One Week Faculty Development Program (FDP) on '*Online Teaching Tools and E-Content Development*' conducted from 18th to 23rd September 2020 (Six Days) and has obtained 'A' grade.

Dr. Shiddappa Madar
Convenor, FDP

Prof. Prasanna Kumar M
Principal, GFGC, KR Nagar

Prof. N. S. Harinarayana
Course Coordinator, Director
IQAC, University of Mysore

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